

# CERISE RANCH PROPERTY OWNERS ASSOCIATION

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## CLUBHOUSE/POOL PRIVATE EVENT POLICIES AND CHECKLIST

Private functions are allowed and must be reserved through the Association Manager. **Completion of this form and a \$200 deposit is required to confirm the event.** Property Owner is responsible for cleaning up the Clubhouse/Pool areas immediately following the event and is responsible for bringing own trash bags and disposing of trash.

After the event, and upon inspection of the premises, the deposit is fully refundable if the clubhouse property and pool areas are cleaned and undamaged. If for any reason the CRPOA Executive Board determines the premises are not sufficiently cleaned and repaired, this deposit may be kept to pay for cleaning and repair costs. Additional amounts may be charged to the owner who has reserved the premises if the repair and cleaning costs exceed the \$200 deposit.

Notice of private events will be posted in advance at the clubhouse for all residents to see. Use of the pool will still be permitted for all residents, but other residents will please give the reserved events their privacy.

Property Owners and their guests are responsible for following all Clubhouse/Pool Rules (refer to the CERISE RANCH, CLUBHOUSE, POOL, AND COMMON AREA AMENITIES POLICIES - Amended 5/10/11)

CRP Owner(s): \_\_\_\_\_

Property Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email Address: \_\_\_\_\_

Type of Event: \_\_\_\_\_ Event Date / Hours: \_\_\_\_\_ # of Guests: \_\_\_\_\_

**I/We have read and understand this Form and the current Clubhouse/Pool Rules.**

\_\_\_\_\_  
**Signature**

**Mail Or Drop Off Checks To: Beach Resource Management - 711 E. Valley Road, Suite 103 - Basalt, CO 81621**

**Please Return Form To: Fax: 970.797.1851 or email: [hope@beachresource.com](mailto:hope@beachresource.com)**

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OFFICE USE ONLY

Event approved by Board: YES / NO - Checklist emailed to CRPOA Board/Kimberly Welsh on: \_\_\_\_\_

Deposit Paid on: \_\_\_\_\_ Check #: \_\_\_\_\_ Amount: **\$ 200.00**

Notice Posted at Clubhouse on: \_\_\_\_\_ (date)

Post Inspection results: Return Check / Do Not Return Check / Charge Additional Amount: \$ \_\_\_\_\_

Comments: \_\_\_\_\_

Beach Resource Management  
711 E. Valley Road, Suite 103  
Basalt, CO 81621  
970.273.3100